

<b>Community Member Participation on Board Committees</b>			
<b>Manual/Policy#:</b>	Board of Directors #V-A-10	<b>Division:</b>	CPDMH
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**1. POLICY STATEMENT:**

As part of its commitment to community engagement, to ensure that committees have the necessary expertise and resources to fulfil their mandates and as a recruitment tool for potential new Board members, the Board of Directors may appoint members of the community who are not Directors to Board committees.

**2. SCOPE:**

This policy applies to any standing or special committee of the Board except the Mississippi River Health Alliance Committee, Executive Committee and the Medical Advisory Committee.

**3. GUIDING PRINCIPLES:**

N/A

**4. DEFINITIONS:**

Community Member – a person who is not a Director of the Corporation but who has been appointed to a Board Committee.

**5. PROCEDURE:**

- 1) Community Members shall be subject to the same qualifications as elected directors as set out in By-Law #1 article 4.05.
- 2) It is the responsibility of the Governance & Nominating Committee to conduct appropriate due diligence before recommending to the Board that a Community Member be appointed to a Board Committee.
- 3) A Community Member has the same rights and obligations as other members of the Board Committee who are Directors.
- 4) Any Community Member appointed under this Section shall have full voting rights on the committee to which he/she is appointed but will not be eligible to serve as the Chair of any such Committee to which they are appointed.
- 5) Community Members shall have one year terms renewable up to a maximum of five years, which shall not preclude their future candidacy for nomination to the Board and which terms shall not be included in calculating a Director's term limit under Section 4.06(b).

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- 6) Participation by a Community Member is conditional on the Community Member signing an acknowledgement that he/she:
- Is a fiduciary of the Hospital that appointed him or her and must place the best interests of the Hospital above his or her own best interests;
  - Has read and understood the Conflict of Interest and Confidentiality requirements of the policy which apply to all Community Representatives; and
  - Agrees to participate in the Board Orientation Program, and in keeping with Board policy, completes a vulnerable sector criminal reference check.

A Quorum for any committee with a Community Member shall consist of a majority of voting members and must include at least 2 committee members who are Directors.

**6. REFERENCES:**

N/A

**7. APPENDICES:**

N/A

**Evaluation**

This policy will be reviewed every two years