



***Welcome to CPDMH's Board Update. This publication provides a summary of the information shared at the Carleton Place & District Memorial Hospital's Board of Trustees meeting held on May 25, 2016.***

### **Approvals**

- Board Meeting Minutes – April 27, 2016
- Draft Audited Financial Statements and Auditor Findings Report– March 31, 2016
- CEO Job Description
- Board Policies: CEO Performance Measurement and Evaluation Policy, Corporate Risk Policy
- Community Representatives 2016/2017
- Senior Friendly Plan
- Board Committee Goals and Objectives 2015/2016 Final Update

### **Meeting Highlights**

Mark Gormley, Geriatric Emergency Nurse, discussed the Assess and Restore program that wraps resources around frail seniors. Results of the first seven months of the project showed a reduction of ALC rates by 14% and a reduction in readmission rates from 11.4% to 3.2%. The program scores high in satisfaction rates among physicians, staff and patients.

Melody Isinger, the Hospital Ethicist, discussed the most recent federal and provincial debates and outstanding decisions related to Medical Aid in Dying. It is unlikely that legislation will be ready by the date mandated by the Carter directive. The hospital has a draft policy in place that will be revised per legislative direction. The CPDMH policy will align with regional partners.

### **Finances**

The Chair of the Resource Planning and Utilization Committee presented the Auditor findings report. No material misstatements or control deficiencies were identified during the audit. At the end of March 31, 2016, the hospital had \$7,082,343 in total assets, \$5,688,220 in short term and long term liabilities and \$1,394,123 in net assets. The hospital finished the year with an operating surplus of \$8,000.

**CEO Job Description**

The Board approved a revised job description for the CEO to include the organization's commitment to patient and family centred care. The description enhanced the language around the CEO's role in ensuring organizational quality and safety performance.

**Board Policies**

The Board approved a corporate decision making framework around risk. This policy defines the key responsibilities of the Board and CEO. Each Board committee is assigned risk responsibilities that include tracking and monitoring the risk ranking and control for each strategic risk assigned to their committee.

**Community Representatives**

The community representatives for 2016/2017 were approved by the Board. Mr. Gordon MacNabb will serve on the Capital Projects Committee and Mr. Dave Evans will be a member of the Patient and Family Advisory Committee.

**Next Meeting:** Annual General Meeting – June 22, 2016